

## **MENTOR TRAINING/SUPPORT PROGRAM TELECONFERENCE DATES, TIMES, REGIONS AND TOPICS 2017**

The teleconference dates, times and regions are listed below for the Mentor Training/Support Group.

Please record them wherever you need to in order to remember them. *Remember*, you need to let us know if you are going to attend these teleconferences. We will charge you A\$85.00 per session for our teleconferencing and other costs.

### **GUIDELINES**

#### **General**

1. We recommend that you choose to attend a particular sequence of teleconferences, the ones specifically for your area, for example. You are then more likely to have continuity in what you are learning and will be able to build relationships with others in the sessions more easily than if you move around a lot.

2. You are welcome to attend more than one session, too. If you do, you will be charged for the extra sessions, as we have to pay our costs. Many people are already aware of the richness that is available through the multi-national quality of these sessions and do extra ones for this reason.

3. If you are unable to attend a session in the sequence you have chosen, please feel free to make up that session in any of the others. You have paid for a session and you are welcome to "collect".

4. The times are organised as much as we can so that you will be able to attend. Two sessions of 1.5 hours each have been arranged for each of the five teleconferences.

#### **Communication**

During the sessions:

1. When you want to talk, say your name first, so others know who is talking; for example, "Ken here. I'd like

to say ..."

2. When you wish to reply to someone else, use your own and the other person's name; for example, "Ken here. Elizabeth, I was wondering ..."

3. When anyone asks a general question, especially the leaders, please answer verbally; for example, "Does anyone have anything more to say on that issue?" Answer, "Yes/No". Because we can't see each other, so nodding and shaking our heads, smiling or scowling have little communication value.

4. Have as much fun as you can.

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# MENTOR TRAINING/SUPPORT TELECONFERENCE DETAILS FOR 2017

## DATES, TIMES, REGIONS

Dates	Australia	New Zealand	UK	Western Europe
<b>Session #1:</b> March 7 <sup>th</sup>	5.00 to 6.30 pm	7.00 to 8.30 pm	6.00 to 7.30 am	7.00 to 8.30 am
<b>Session #2:</b> May 16 <sup>th</sup>	3.00 tp 4.30 pm	5.00 to 6.30 pm	6.00 to 7.30 am	7.00 to 8.30 am
<b>Session #3:</b> July 11 <sup>th</sup>	3.00 tp 4.30 pm	5.00 to 6.30 pm	6.00 to 7.30 am	7.00 to 8.30 am
<b>Session #4:</b> November 21 <sup>sd</sup>	5.00 to 6.30 pm	7.00 to 8.30 pm	6.00 to 7.30 am	7.00 to 8.30 am

*Note: These times have been calculated with the end of DST in Australia on 2<sup>nd</sup> April, 2017 and the start of DST 1<sup>st</sup> October, 2017; with UK and Western Europe start DST on 26<sup>th</sup> March, 2017 and it ends on 29<sup>th</sup> October, 2017; and DST in NZ ends on 2<sup>nd</sup> April, 2017 and DST starts on 24<sup>th</sup> September, 2017.*

In preparation for each session, stay alert to what is happening in your life and work that is relevant to mentoring discussions. Generally you havd a lot of time each in these teleconferences and it is good to take full advantage of them. The numbers in these teleconferences are low, so you get the opportunity for concentrated time with both Ken and Elizabeth, or one of them depending on their availability.

You subject could be something to do with you, with clients or colleagues, with family, with other practitioners or associates.

- What can I you do if ...?
- How would I go about developing ...?
- I notice someone is doing XYZ, how can I deal with this...?
- I have plans to develop a program for ....., What suggestions are there for doing this?
- Whatever is relevant to you and your life...

Also, remember that this is a discussion between al who are in the teleconference, not simply a one-on-one that moves from one attendee to another.

We are looking forward to a wonderful year.